

B.U.F.F. Board Meeting of November 15, 2006 Minutes

The November meeting of the B.U.F.F. board of directors was held at the Atonement Lutheran Church, 305 Cameron Road, in Springdale. The meeting was called to order at approximately 7:05 PM by President, Lou Haynes, and adjourned at approximately 8:32 PM. The next meeting will be on December 20, 2006 at 7:00 PM.

Board members not in attendance are indicated below:

Baker, Tom <i>Club Events</i>	Boude, Jim <i>At Large / Hart Show</i>	Bryant, Mike <i>Conservation</i> ABSENT	Chambers, Lee <i>Meeting Programs</i>	Clark, Randy <i>Meeting Programs</i>
Corrado, Roger <i>Public Events</i> ABSENT	Findley, Tim <i>Membership</i>	Fraleley, George <i>Treasurer</i>	Hampton, Debbie <i>Outreach</i> ABSENT	Hampton, Jim <i>At Large / Raffles</i>
Haynes, Lou <i>President</i>	Hider, Pat <i>Secretary</i>	Howell, Patti <i>Vice-President</i> <i>Trips, Outreach</i>	Huber, Bill <i>At Large</i> ABSENT	Johnson, Mark <i>Web Site</i> ABSENT
Jones, Dave <i>At Large</i>	Kennard, Jon <i>BUFFER</i>	Mackey, Bob <i>At Large / Library</i>	McElravy, Jeff <i>At Large / Fly Tying</i>	Miller, Bob <i>Banquet</i>
Prince, Don <i>At Large</i>	Rubingh, Donn <i>Public Events</i>	Svarda, Charlie <i>At Large / Asset Auditor</i> ABSENT	West Ken <i>Club Events & Fly Tying</i>	

Other attendees were: Bruce James

Items discussed were as follows:

Administrative Items / Proposals

1. Todd Adrien

Todd briefly attended the board meeting to disclose that he will be closing his fly fishing store, much to the disappointment of the board. Personal family situations have dictated that Todd must make a career change and his establishment will be sorely missed by all of the board members and the fishing community at large. Liquidation of the inventory of the store will begin in January.

2. Membership Health

Nothing to report.

3. Approval of Minutes / Budget Information Accompanying Meeting Minutes

The October minutes were approved with one modification by Jim Boude and two by Lou Haynes. Budget information will no longer be included in the minutes or posting to the web site. BUFF members and non-members may receive the balance sheet, income statement or other records if they make a request.

4. Fly Fisher of the Year

Nominations are made at the December and January general meetings with final voting to take place at the February dinner meeting.

5. Board of Directors Awards / Life Membership Awards

Board of Director Awards will be discussed in February, 2007. Life Membership Award recipients are nominated at the December board meeting and the vote is taken at the January board meeting.

6. Club Insurance

The club's liability insurance is currently with Nationwide which charges \$300 per year of the coverage. A motion passed to change to Auto-Owners Insurance Company which will insure the club for a premium of \$215. The Auto-Owners policy will become effective December 1, 2006.

6. Guidelines – Earnest Money & Financial Audit Procedures

A guideline on earnest money was distributed at the board meeting in October and discussion was tabled until January, 2007. Some instructors ask for payment from participants to hold a place in classes and this is referred to as "earnest money". George Fraley distributed a draft guideline on Financial Audit Procedures which will be put in guideline form by Pat Hider for approval at the next meeting.

George proposed that a two person committee comprising one board member and one non-board member would meet with the Treasurer in January, conduct the audit together in approximately six hours and file a written report with the board in February. At the December board meeting vote will be taken to appoint the committee. Lou Haynes stated that Steve Alexander and Roger Corrado have expressed an interest to volunteer for the assignment.

7. Change in BUFF Fiscal Year

The general membership voted unanimously at the November General dinner meeting, by a showing of hands, to change the fiscal year to run from January 1 to December 31. The prior fiscal year ran from May 1 to April 30.

8. 2007 Budget & Excess Cash

Discussion and approval of the 2007 budget will take place at the December board meeting. Budget requests from the chairs in each budget category must be completed by December 15 and submitted to Lou Haynes. A discussion of how to appropriate excess cash will take place at the December board meeting. Lou,

Patti and George devised a form for use in projecting the budget that will expedite the process.

The board may have to decide how to allocate approximately \$9,500 in excess cash. Conservation, education and donations were briefly discussed as possibilities with more discussion to take place in December. Board members were asked to send ideas to Lou by email.

9. Federation of Fly Fishers – Presentation by Mike Bryant.

FFF dues are payable on January, 1, 2007. Mike was unable to attend and give a presentation. BUFF is an “affiliate” member, which means that all BUFF members are not required to also be members of FFF. “Charter” clubs requires all members to also join FFF. All clubs pay \$100 each year as dues to FFF plus \$2 for each member who does not belong to FFF, up to a maximum of \$500.

10. December General Meeting – BUFF 30 Year Anniversary Celebration

Patti Howell reported that the December BUFF dinner meeting will be a 30th year anniversary celebration. Any two or more people who have hanged together for 30 years is something worth celebrating, especially when the togetherness has been happy. There will be no library or raffle. The dinner will consist of substantial hors d’oeuvres with the usual cash bar. There will be a cake, with the BUFF logo, for dessert.

Don Prince will do a presentation on the history of BUFF and the past Presidents and founding members will be honored as guests at the celebration. Donn will also write an article on the celebration for inclusion in the BUFFER.

11. 2007 Board Nominations

No nominations for the 2007 board have been received. Tim Findley will email the general membership soliciting nominations. Patti Howell would like to see another board members take over trips (with her continued assistance as needed) and Jim Boude would like someone else to take over shows (also with his assistance as needed). Lou Haynes offered to remain as President but he would also like to particiate in education.

Report of Chairs / Owners

1. Treasurer – George Fraley

- a. Financial statements as of October 31, 2006 have been prepared and distributed to the board via email. Those statements appear at the end of these minutes.

- b. A budget variance report through October 31, 2006 has been submitted to the board via email. That report is at the end of these minutes.
- c. The savings account generated \$91.14 for the month of October. This fiscal year to date we have interest income of \$537.79. This is income that was not factored in during the budget preparation.
- d. With the change of the fiscal year to a year-end of December 31, the cash flow projection through December 31 is as follows:

Cash @ 11/13/06	\$1458
Savings @11/13/06	23552
 Total Cash Available	 25010
 Budgeted Income Thru Dec	 700
 Total Cash Available	 25710
 Anticipated Expenses Thur Dec	 1330
 Restricted Cash	 1450
 Est. Cash 12/31/06	 22930

2. Communications

BUFFER – Jon Kennard
The deadline for submitting articles for the BUFFER is November 21, 2006.

Web Site – Mark Johnson
Mark Johnson was not present.

3. Trips – Patti Howell

Day trips have not been scheduled yet but Roger Corrado will be arranging a new trip to Canada.

4. Education

Public Events – Donn Rubingh & Roger Corrado
Nothing to report

Club Events – Ken West & Tom Baker

Advanced Fly Tying begins on January 5, 2007. A rod building class is to be scheduled.

5. Meeting Speakers – Lee Chambers & Randy Clark

December 13 – BUFF 30 year anniversary celebration. Don Prince will give a presentation on the history of BUFF.

January 10 – Mike Bryant will speak on FFF (Federation of Fly Fishers) and a preview of board activities for 2007 will be presented.

February 14 – Chris Long of Pine Lake Fly Shop will talk on Ohio Steelhead fishing.

March 14 – Dr. Todd Larson of Xavier University will talk on the history of fly fishing.

April 11 – Hamilton County Wild Life Officer Joshua Zientek will speak.

May 9 – Open

June 13 – Lew Comman a Kentucky Fish & Game Biologist will speak.

6. Membership – Tim Findley

Total membership for the month of October is 257 with 4 new members, 1 reinstated member and 13 dropped members. There was a general discussion on “members” versus “memberships”. The statistics kept by Tim are memberships which include family memberships so the actual number of members is larger. The guideline on Life Member Awards cites members and not memberships. Either Tim will adjust his records or any guidelines referring to members will have to be revised.

7. Cabin Fever Banquet – Bob Miller

Jim Boude will be assisting Bob Miller with the arrangements. There was nothing to report.

7. Outreach - Debbie Hampton (no report)

8. Conservation – Mike Bryant (no report)

By: Patricia A. Hider, Secretary
Prepared: 11/16/06; amended 11/17/06 (L. Haynes)
Approved: 12/20/06