

**BUFF Board of Directors Meeting Minutes**  
**January 21, 2015**

**Attendees:**

**Board (18):** Tom Agin, Steve Bailey, Duane Bentley, Ken Dixon, Ken Foltz, Bob Gustafson, JR Jackson, Ed Jones, Sue Jones, Don Kail, Jeff McElravy, Bob Miller, Jim Neckers, Phil Pursley, Tom Smith, Bryan Tudor, Steve Walker, Tim Williamson

**Absent (3):** Lane Stocker, Jim Hampton, Pete Moore

**Club Members:** Hugh O'Donnell, George Hupp, Jim Boude

**Administrative Items/Proposals**

The meeting was called to order by President Ken Dixon at 6:30 pm at the Springdale Community Center.

- Membership Health Concerns – None reported.
- December BOD meeting minutes – **A motion was made by Ed Jones, seconded by Jeff McElravy to accept the minutes as written. The motion passed.**
- January 14, 2015, Membership Meeting minutes / new Officers and BOD vote – **A motion was made by Tom Smith, seconded by Jeff McElravy to accept the minutes as written. The motion passed.**
- Treasurer – December 2014 Financial Report – Bob Gustafson  
The financial reports through December 2014 were sent out in advance. The reports are preliminary since the data reflects income and expense for 2015, booked in 2014. The reports will be restated for 2014 when the books are closed for 2014. Total Income through December is \$42,208 and Total Expenses are \$33,327. The Club has Total Current Assets of \$35,850. **Jeff McElravy made a motion, seconded by Steve Bailey to accept the December financial report. The motion was approved.**
  - Audit for 2014 – An audit committee is to be formed to review the BUFF financial records for 2014. Tom Smith and Bob Gustafson will be on the committee and Ken Dixon recommended Steve Alexander as the non-BOD member representative. Bob Gustafson will contact Steve and solicit his help.
  - 2015 Proposed Budget – Bob Gustafson had prepared a Proposed 2015 Operating Budget, and sent it to the Board in advance. The Budget was reviewed and changes made. **Steve Bailey made a motion, seconded by Steve Walker, to approve the Operating Budget as amended. The motion passed.**
  - Bob Gustafson stated that he would not be in attendance at the February Membership Meeting. Coverage for his normal responsibilities would be needed and volunteers were solicited.

## Action Items

- Awards Committee Update - FFOY Award, BOD Award, and Life Member Award. Duane Bentley provided a summary of the status of the awards. Ballots were presented and voting undertaken for both the BOD Award and the Life Member Award. These awards will be presented at the April 11 BUFF Banquet.
- Joint Meeting for July 8
  - VOA Park conflicts for June and July Meetings - Weekly concerts will occur at the VOA Park on Wednesday evenings during the summer months. Concern was voiced regarding the BUFF July joint meeting, which includes neighboring fly fishing clubs, and the potential conflict with concert goers with the larger anticipated attendance for our meeting. VOA staff have indicated that they will move the concert to another location in the park.
- Discussion to Revise Meeting On-Line Registration Process
  - The attendance at this month's Membership Meeting was greater than anticipated and the meeting room did not initially have a sufficient number of chairs. The current BUFF registration process only captures a total headcount based on those who will be dining. Discussion ensued regarding requesting registration for all BUFF members who will be attending, whether they are reserving a meal or not, so sufficient assets can be planned. Don Kail / Ken Foltz will work on a web site modification. A *Buffer* article will be written and a membership-wide email requesting registration will be released the weekend before the next meeting.
  - The total number of display tables also needs to be managed. Bob Gustafson requested a modification to the web site registration process to incorporate a request for display tables.
  - The issue of special meals was also discussed. Coordinating the provision of a special meal with the requester, at the same time that the rest of the members are proceeding through the buffet line, needs to be improved. Ken Dixon / Bob Gustafson will discuss the issue with the caterer to improve the situation.

## Updates

- Fly Show – Bob Gustafson / Bob Miller. All booths are now sold. The volunteer team list is being coordinated with the activities that need support. Currently, there are 83 volunteers, a greater number than last year. Bob discussed the timeline at The Oasis from Friday through Saturday on the weekend of the show. Ken Dixon reviewed the booth layouts and fly tying clinic sessions.

- Banquet – Bryan Tudor. Bryan discussed the current registration numbers. The Committee is still needing a Master of Ceremonies to keep the program on track. Tom Smith discussed raffle prizes.
- Online Purchases of Logo Items – Jeff McElravy – Nothing new to report
- Update re Dave Jones / Goodies for Rec Center Staff - delivered and enjoyed per Ken Dixon

## Director Reports

### Membership – Tom Agin

Tom reported a total of 282 BUFF memberships to date; 83 are unpaid. A total of seven have dropped their memberships so far for 2015. Those with unpaid memberships will be reminded, and if not paid, will be dropped from the roles after the March meeting.

### Communications

- BUFFER - Tom Smith.  
The February *Buffer* articles are due by January 29th. The addition of articles from Steve Coomer for the Buffer was suggested. The Board concurred with the proposal. Tom will contact Steve and see if he is interested. If so, BUFF would be willing to provide a web link to his book. A request was made for other articles. Announcements on near term fishing trips and on-line registration should also be included.
- Website - Ken Foltz, Don Kail – Ken and Don discussed several small changes made recently to the website.

### Trips – Steve Bailey

The trip calendar is on the BUFF website. Steve indicated there are 13 trips being offered on the web.

### Meetings and Speakers / Screenshots – Pete Moore/ Phil Pursley

Speakers / programs are reserved through May. The Sierra Club will be presenting in June or July. Duane Bentley will be coordinating the screenshots / announcements for next two months in Pete's absence. Requested announcements are due to him at the end of the month. A reminder will be sent out in advance.

### Public Education – Ed Jones

Ed has a number of rods, reels, tying material, and banners that are kept at his house and used for public education events. He proposed putting half of the assets in the storage locker, allowing greater accessibility for other program needs.

The Board discussed the Greenacres / Green Umbrella events and their requirements for BUFF participation. The discussion was tabled until further clarification is obtained.

**Club Education** – Tim Williamson.

Tim is getting the Fly Fishing 101 materials organized. Tim requested assistance in updating the recommendations for fly rods and reels at various price levels, which will then be provided to the class. Suggestions included having a vendor and / or member rod night at a future Membership Meeting and also developing a list of members who are willing to be contacted about rods.

**Fly Tying** – Jim Neckers.

Jim indicated that 8-9 people have signed up for the Advanced Fly Tying class.

**Assets & Library** – Steve Walker

Steve Walker and Don Kail provided a detailed demonstration of the administrative attributes available with the new library barcode system. The team has done a lot of work and were applauded for their effort. A demo on the checkout / check-in process for books and DVDs will be conducted at the next membership meeting.

**Conservation** – Bryan Tudor

An Ohio DNR cleanup and process review for obtaining grant approvals will be coming up in the near future.

**Project Healing Waters** - Jeff McElravy

Jeff indicated that the Vets are continuing fly tying, and looking forward to getting out onto the water.

**NOC (Not Otherwise Covered)** – Nothing to report.

Steve Bailey made a motion to adjourn, seconded by Sue Jones. The motion passed. The meeting was adjourned at 8:35 pm.

Respectfully Submitted

Duane Bentley