

BUFF Board of Directors Meeting Minutes

March 21st, 2012

(Prepared by J.R. Jackson)

Administrative Items / Proposals:

The meeting was called to order to Jeff McElravy at 7 p.m. at the Springdale Community Center.

- Membership Health Concerns – Steve Horgan will send card.
- February BOD minute approval postponed pending an opportunity for the board to review them.
- Both President Jeff McElravy and Vice President Randy Clark will be out of town (fishing) during the April BOD meeting, which will be run by Treasurer Bob Gustafson in their stead.
- August 8th BUFF General Meeting: Voice of America will be hosting a triathlon on the weekend after our scheduled August meeting, limiting the availability of the fishing lake. As our club will be hosting a joint meeting with NKFF this year, the board will need to make a decision on scheduling of this meeting. If the joint meeting happens in July, we can have the meeting on our scheduled date. If the joint meeting is held in August, we may need to schedule it for the Thursday prior to our normally scheduled meeting (NKFF's standard meeting date) in order to have the lake available for fishing. Pete Moore agreed to talk with VOA and NKFF to determine which option will work best for all parties and report back to the board.
- Voice of America Fishing Derby: VOA has asked whether BUFF might have any interest in holding a kids fly fishing derby at the lake on July 14th. The number of participants at this event in previous years would indicate the need for a large commitment of man-power from the club to provide a safe, organized environment capable of handling a large number of kids. Walter Leap suggested possibly partnering with the Division of Wildlife. Ed Jones, Walter Leap, and Phil Pursley will look into our options and report back to the board.

Chair Reports

- Treasurer (Bob Gustafson): The 2012 BUFF Banquet brought in a net income of \$6180.00, and the auction was particularly productive for club income. Treasurer Gustafson will present a seven slide Powerpoint presentation to the club at the June general meeting on the club's current financial status.
- BUFFER (Jon Kennard): Articles for the April Buffer are due by March 26th.
- Website (Ken Foltz): Ken is looking for an updated list of BUFF sponsors, so that the website can be updated accordingly.
- Trips (Steve Bailey): Steve is looking at an online trips reservation form, which will be beta tested for three of his upcoming trips. The same program can be used to sign up for other club events.
 - Phil Pursley reported that 5 BUFFers attended Steelhead School on the Pere Marquette, and the trip was an excellent learning opportunity and produced nice catches for all.

- Education (Ed Jones): Ed Jones will be taking over as Education Director. The Institute for Learning in Retirement, a program through Miami University and associated with Voice of America Park, is looking for a Beginner's Fly Fishing Course which the club may be able to offer.
- Fly Tying (Ken Dixon): The club had seven people signed up, and 11 who showed up for the Beginner's Fly Tying class offered on March 20th. A salmon fly tying class is still in development.
- Meeting Speakers (Walter Leap and Pete Moore): Still looking for ideas for general meeting speakers from September on. Several suggestions were offered by the board, and will be checked into.
- Library (Bob Mackey): Not present
- Membership (Steve Horgan): The club has 232 paid memberships so far in 2012, including 26 new memberships.
- 2013 Fly Show (Steve Horgan): Five BUFF members met with Steve to discuss new locations for the 2013 show, and locations are currently being visited. Steve added that the Fly Show Information Repository has been a great asset in his efforts. Bob Gustafson added that they are currently looking at several larger venues which would offer among other things, more space for vendors and a larger concession area.
- 2013 BUFF Banquet: Several club members have expressed willingness to participate on the banquet committee, however we still lack a committee chair.
- VA Outreach(Dave Jones): A morning tying session at the VA has been requested, however parking congestion around the VA in the daytime could be a limiting factor in the number of BUFFers who could attend. This would be in addition to the usual evening tying sessions.
- Project Healing Waters (Jeff McElravy): The group has been meeting twice per month, spending two weeks on tying, and then they will spend another two weeks on casting and fishing at VOA.
- Conservation (DonnRubingh): Not present
- Good of the club: Steve Bailey suggests adjusting the microphone at the general meetings to make Jeff and our speakers easier to hear.
 - Steve Alexander wrote an addition to the BUFF Guidelines and Policies (see below) and motioned for the board's acceptance of the addition. Multiple seconds, and the addition was unanimously approved.
- Meeting adjourned at 8:35 P.M.

Attendees:

Board(15):Randy Clark, Bub Gustafson, Ken Dixon, Steve Walker, Pete Moore, Jon Kennard, Jeff McElravy, Steve Horgan, Dave Jones, Bruce James, Ken Foltz, Steve Bailey, Phil Pursley, Walter Leap, Steve Alexander

Submitted by J.R. Jackson, February 20, 2012

Addition to the BUFF Guidelines and Policies, GP13 – Financial Audits, The Balance Sheet, and just after Verify the cash...

Petty Cash – The audit team may rely on the letter from the Treasurer’s Assistant for the Petty Cash funds to verify the year end balance. The letter should state the ending balance and an explanation for any difference from the approved amounts.

Also include “Letter from the Treasurer’s Assistant for the Petty Cash Funds” as part of Attachment A, items provided by the treasurer.