

BUFF Board of Directors Meeting Minutes
July 17, 2013

Attendees:

Board (14): Jeff McElravy, Randy Clark, Duane Bentley, Bob Gustafson, Steve Walker, Pete Moore, Ed Jones, Ken Foltz, Ken Dixon, Bob Miller, Bob Mackey, Phil Pursley, Steve Bailey, Tom Smith

- **Absent (6):** Tom Agin, Bruce James, Jim Hampton, Walter Leap, Jim Neckers, Lane Stocker

Club Members (1): Tim Williamson

Administrative Items/Proposals

The meeting was called to order by President Jeff McElravy at 6:34 pm at the Springdale Community Center.

- Membership Health Concerns
 - Jeff McElravy indicated that Steve Lilly had prostate surgery. Jeff also spoke with Tom Scheer. Tom is experiencing some discomfort, and is working with medication to address a heart issue. Nothing new on Jon Kennard or Lou Haynes. In the absence of Tom Agin, Duane Bentley was requested to send a get well card to Steve Lilly.
- June 19 BOD minutes – **A motion was made by Ken Dixon, second by Tom Smith to accept the minutes as written. The motion passed.**
- Charitable Contributions Proposal – Duane Bentley and Tom Smith proposed a Guidelines / Policy addition per the action from the June 19th meeting. A three page handout was provided. Discussion points:
 - There needs to be a mechanism for donation recommendations from the membership. The concept is within the guidelines of the BUFF Mission and By-laws.
 - Concern was expressed that in providing a donation Guideline / Policy, individual members may conclude that they have a vote in the decision to approve each specific contribution.
 - Add wording to the Guideline to the effect that Membership can propose donations but that the Board, on behalf of the total Membership, will select the recipients.
 - Remove the Matching Donation requirement and ancillary processes.

- Wording should also outline that donations will be assessed in keeping with sound financial practices and the Boards fiduciary responsibilities.
- The Guidelines on acceptable recipients should include Casting For Recovery and Project Healing Waters programs.
- Discussion summary: Matching donation will not be included. A Donation Form is acceptable.
- **The proposal for the new Guidelines / Policy was tabled.** Duane and Tom were asked to make the modifications outlined above. Bob Gustafson was asked to provide input to the revision. **Return to the Board with a final proposal.**
- Board Membership
 - Following Jon Kennard's resignation for health reasons, Jeff has been approached by members interested in becoming a Board Member. Jeff inquired as to the Board's interest in expanding the total number of Board Members.
 - Concern was expressed by the Board with respect to attendance and quorum shortfalls with an increased number.
 - If expanded there should be a responsibility assigned for each new member role.
 - In the past, the Board size decision was often made by the President.
 - The item was tabled for further review.
- Jeff McElravy announced he is not running for a 4th term as President. Randy Clark also indicated that he is not planning to run for VP for another term, nor would he be willing to accept the nomination for President. The Club needs to look for candidates for replacement and Jeff encouraged the Board to actively consider encouraging new leaders to run for these very important roles. Jeff is willing to consider serving on the Board, following the end of his term as President, to provide experienced guidance for the next President. Jeff will also announce his decision to the general membership at the upcoming dinner meeting.

Chair Reports:

Treasurer's Report – Bob Gustafson

- Financial reports were e-mailed. The Balance Sheet shows Total Assets of \$38,964 and Liabilities of \$4,437. Net Income through June is \$10,952.
- Bob presented, by year, a summary of contributions made by BUFF from 2010 through 2013.

- A question was asked as to the Club's average monthly operating expenses. Bob did not have that data readily available.
- **A motion was made by Ken Dixon, seconded by Ken Foltz to approve the Treasurer's Report. The motion passed.**

Membership – Tom Agin (not in attendance)

Jeff McElravy reported that there are currently 283 memberships on record. Of those, 182 are single, and 101 are family. If one were to consider the "Family" memberships at two people minimum, then the BUFF membership totals close to 400 individuals.

Communications – Tom Smith

Tom provided a two page written report.

- Tom discussed the Buffer mailing.
- Discussed color photos in the Buffer. Tom got copies at a reduced price at FedEx Kinkos for mailing, at \$36.50 for the month. The total cost including stamps and address labels was \$58.60 for the month.
- Further discussion followed on moving the last 16 mailed copies over to e-mail. There are some of the 16 who do have e-mail addresses, and will be provided to Tom.
- Buffer articles are due July 22.

Website – Ken Foltz

- Ken stated that he has been talking to new member Don Kail who is interested in being Ken's assistant. Ken would like to give Don full access to the website and membership roster as required to provide support.
- **A motion was made by Ed Jones, seconded by Ken Dixon to make Don Kail the assistant to the Director of Communications - Website, including access and responsibilities as deemed appropriate by Ken Foltz. The motion passed.**

Trips – Steve Bailey

- Steve will start working on 2014 trips next month.
- Steve was asked if he would consider making some trips not overlap on top of each other (primarily in the month of May). Steve discussed the Trip Leaders need for autonomy to set group size and outing date based upon the individual locality, housing availability, and unique scheduling requirements. To put that limitation on the total group could add significant scheduling difficulty and potentially limit the total number of BUFF members' availability to these trips.
- Are there Guidelines for a trip leader? Steve stated that there is nothing in writing..... mostly from experience, knowledge, and desire to lead the trip.

Meetings and Speakers – Pete Moore

- The Joint meeting was very good. Many of the BUFF Board expressed appreciation for a great speaker this month.
- Pete gave the list of speakers for the remaining year. The first 3 months of next year are filled.
- NKFF will share in the cost of the joint meeting on a persona basis. They had ~25 attendees out of ~100 in total.
- Next year? Pete did not get a response from the Columbus Ohio FF or Miami Valley FF. At this point it looks to be a NKFF / BUFF meeting. It also appears that they would like to host the meeting in NK next year. Pete will assume they will set up the program speaker for July 2014.
- Survey results – Pete had e-mailed the results of the 2013 BUFF Program Planning Survey. Discussion was tabled due to the time, and will be discussed next month.

Education – Ed Jones

- Ed provided a hand out.
- Parky's
 - Fridays – 9 am to 10 am
 - The pond is in good shape, but the equipment is frequently in poor shape. The equipment belongs to the park; no longer using BUFF equipment. Ed has requested smash down barbs for safety. Parking permits – The are sending Ed Jones a month's worth of parking passes, over the internet. Unfortunately, he is unable to deal with those people who don't have internet or printer.
- Sporting Women Program
 - July 13 - 8 women and 5 people from BUFF at the EH Rod and Gun Club. Very successful
- VOA Regatta, July 20th.
 - Sufficient volunteers are available.
 - Casting will be north of the Business Office. Tying will be done in the corridor of the building. Ed handed out the quick guide for volunteers.
- Cub Scout Pack 323 in Mason – would like help on August 10th.
 - Work with about 10-12 Scouts for ~ 90 minutes. Doesn't appear that the program is firmed up yet. Looking for volunteers (1-2) before he will commit. Phil Pursley, Tom Smith, and Ken Foltz volunteered. Pine Hills Lake.

- No contact with the Trailblazer Girls since first inquiry. Don't know if BUFF will be involved. The date is in the month of September.

Fly Tying – Ken Dixon

- Fly tying workshop.
 - Oct 26th, Mike Schmidt
 - 6 hour class. Location TBD.
 - Fees are \$350 plus materials. Expect to split the fee cost across attendees. Ken would like BUFF to supply materials.
 - **A motion was made by Bob Miller, seconded by Tom Smith to proceed with the planning under the assumption that BUFF will supply the materials. The motion was passed.**

Library – Bob Mackey

- Continuing to add DVDs and books to the Library. Bob recommended members should go onto the BUFF website to review new items.
- It was suggested that a separate sub group be established on the BUFF Web Page for the library. Ken Foltz will review.
- The Club continues to have DVD return delinquencies. We need to continue sending e-mails regarding late returns.

Conservation – No report

Project Healing Waters - Jeff McElravy

- Fly tying at VA hospital continues on Monday.
- There was a meeting at Parky's last Tuesday, attended by about 10 Veterans. Some stream fishing outings are coming up. Jeff will foster some Project Healing Waters projects with NKFF club.

Good of the Club – Nothing to report.

The meeting was adjourned at 8:41 pm

Respectfully Submitted

Duane Bentley