

B.U.F.F. Board Meeting of February 21, 2007 Minutes

The February meeting of the B.U.F.F. board of directors was held at the Atonement Lutheran Church, 305 Cameron Road, in Springdale. The meeting was called to order at approximately 7:00 PM by President, Lou Haynes, and adjourned at approximately 8:35PM. The next meeting will be on March 21, 2007 at 7:00 PM.

Board members not in attendance are indicated below:

Bailey, Steve <i>Trips</i>	Baker, Tom <i>Education/Club Activities</i> ABSENT	Boude, Jim <i>Banquet Co-Chair</i>	Bryant, Mike <i>Conservation</i>	Chambers, Lee <i>Meeting Programs</i> ABSENT
Clark, Randy <i>Meeting Programs</i>	Corrado, Roger <i>Education/Public Activities</i>	Findley, Tim <i>Membership</i>	Fraley, George TREASURER	Hampton, Debbie <i>At Large / Outreach</i>
Hampton, Jim <i>At Large / Raffles</i> ABSENT	Haynes, Lou PRESIDENT	Hider, Pat SECRETARY	Howell, Patti VICE-PRESIDENT ABSENT	Huber, Bill <i>Banquet Co-Chair</i>
James, Bruce <i>At Large</i>	Johnson, Mark <i>At Large / Website</i> ABSENT	Jones, Dave <i>At Large / VA Hosp.</i>	Kennard, Jon <i>At Large / BUFFER</i>	Mackey, Bob <i>At Large / Library</i>
McElravy, Jeff <i>Education / Fly Tying</i>	Miller, Bob <i>At Large</i>	Prince, Don <i>At Large / Historian</i>	Rubingh, Donn <i>Education/Public Activities</i>	West, Ken <i>Education / Fly Tying</i>

Items discussed were as follows:

Administrative Items / Proposals

1. Membership Health

Charlie Svarda is now confined to a wheel chair and remains in our prayers.

2. December and January Minutes Approval

Both the December and January minutes were approved.

3. Fly Fisher of the Year and BOD Awards

Since the January general membership dinner meeting was cancelled due to weather, the membership vote for Fly Fisher of the Year will be taken at the March general membership meeting.

The vote for the Board award will be taken at the March board meeting and the award made at the April board meeting.

4. Guideline for Mileage Reimbursement

This matter was delayed until the March meeting.

5. Report on the Audit of the Financial Books

Pat Hider reported in the first financial audit conducted on January 14, 2007 by Pat Hider and Steve Alexander. The results were satisfactory but the overall procedure needs some modification. Specifically:

- A “fixed asset manager” needs to be appointed by the board.
- A cash handling procedure should be developed.
- The manner in which apparel is recorded on the books needs to be changed. The board may want to appoint an “inventory manager”.
- Any adjusting and reversing entries made by the Treasurer should be presented to the board before the audit is conducted.
- The audit procedure should contain a list of materials the Treasurer prepares for the auditors.
- Overall, the guideline on the audit needs to contain clear examples of how each section of the audit is performed by the auditors.

6. VA Outreach Program

Dave Jones reported that the next tying session with the veterans at the VA Hospital would be held on March 23 at 11A.M. From the last meeting, Dave reported that it was learned that each veteran needed to be matched with a teacher who supplied the veteran the teacher’s own tying equipment.

There will be tying at 11 A.M with 6 veterans and then at 12:15 A.M. with another 6. A pizza lunch will be served.

Also planned is a fishing day at Lake Isabella sometime in the spring, perhaps on a Friday in May. Volunteers will be sought from the general membership for both the tying session and the fishing day.

6. Rod Sale Proceeds & Sierra Club Donation

Both public events and club events education activities will get \$250 in addition to that already budgeted in those areas. The board voted to not accept a donation from the Sierra Club as it might violate our 26 USC 501(c)(3) status.

7. Stream Access Discussion

Discussion took place, led by Steve Lilly, regarding to access to streams in Ohio and clubs which are limiting access by purchasing creek land. Any attempt by the club to influence legislation would be in violation of our tax-exempt status.

There was discussion regarding how BUFF members should be reimbursed for club travel. Pat Hider is to draft a guideline for review by the Board.

8. Caesars Creek Tail Water Catch & Release Proposal

Debbie Hampton and Steve Lilly will look into the feasibility of BUFF participating in a study with the Department of Natural Resources on catch and release at Caesars Creek. More to come. Jim LaBlond is setting up a meeting with Bob Gamble, the head of the Ohio Scenic Rivers Services. More to come on that too.

Report of Chairs / Owners

1. Treasurer – George Fraley

- a. Financial statements as of January 31, 2007 have been prepared and distributed to the board via email.
- b. A budget variance report through January 31, 2007 has been submitted to the board via email.
- c. The savings account generated \$39.91 for the month of January. The introductory period for the savings account has expired and thus the interest rate has been reduced. This will necessitate an amendment to the budget to reflect that our income will be about \$500 less than previously forecast.
- d. Total Cash on Hand at January 31, 2007 was 24,629. Of that amount, \$1,400 is restricted cash for Education and Conservation. Another \$75 represents deferred membership dues.
- e. The Fly Fishing Show held in February generated revenues in excess of the forecast in the amount of \$495. To date, expenses are lower than budgeted amounts by \$1056. However, not all requests for reimbursement have been submitted. When all the expenses have been submitted, it is expected that the show will have generated a net income of between \$800 and \$1000. It should be noted that the hall rental was \$205 over our budget. This should be factored in when preparing the 2008 budget.
- f. Reservations for the banquet have been slow in arriving. The forced cancellation of the February meeting no doubt has hurt this effort. At the present time, we have just over 100 paid reservations. This compares with a forecast of approximately 185 paid reservations.

2. Communications

BUFFER – Jon Kennard

The deadline for submitting articles for the BUFFER was February 26, 2007. Jon also reported that there will be stream clean-up on April 28, 2007 in Clermont County and he will be on the East Fork Collaborative

steering committee. Jon was contacted by Jason Brown the East Fork collaborative coordinator.

Web Site – Mark Johnson
Mark Johnson was not present.

3. Trips – Steve Bailey

Steve Bailey reminded all trip coordinators to update his or her trip information on the web site.

4. Education

Public Events – Donn Rubingh & Roger Corrado

- a. Parky's Farm – kid's fishing in the spring and fall.
- b. Xavier University – tying and casting classes to be held in March.
- c. Great Outdoors Weekend – September 23, 2007. Tying and casting for the public.
- d. Little Miami, Inc. – July, TBD. Four classes to be held by BUFF (tying, casting, insects and equipment).
- e. Women's class – August, TBD. Casting and fishing for women.
- f. Women in the Outdoors Program – July 14, 2007. Bass Pro sponsored this program two years ago and the program was not successful.

Club Events – Ken West & Tom Baker

Tom Baker was not in attendance and Ken West had nothing to report.

5. Meeting Speakers – Lee Chambers & Randy Clark

March 14 – Steelhead Fishing. Chris Long, fishing pro at Pine Lakes Trout Club will speak.

April 11 – Hamilton County Wild Life Officer Joshua Zientek will speak.

May 9 – Fly Fishing History – Professor Todd Larson from Xavier Univ. will speak.

June 13 – Lew Kornman a Kentucky Fish & Game Biologist will speak.

July – Swap Meet

August – Picnic

September – Dave Goss a stream biologist will speak.

October – Kevin Kayle of the Ohio Dept. of Natural Resources will talk on the Ohio Tributary Steel Head Program.

6. Membership – Tim Findley

Total membership is 289. Twenty new members were added, 4 were dropped and 2 were reinstated. Discussion took place on the topic of capping membership. No decision was reached.

>> The board approved the payment of \$47.89 to Tim Findley for mileage for a trip he made on behalf of BUFF.

7. Cabin Fever Banquet – Bob Miller

Bob reported that plans are on track for the banquet. Attendance lags behind with about 130 members registered and 200 are needed. Gifts have been purchased for 7 children and only one child is signed up to attend.

>> The board passed a motion to allow Bob to purchase \$500 of smaller items needed for the raffle tables.

7. Outreach - Debbie Hampton

Debbie reported the husband of a past participant, now deceased, is sponsoring a golf outing in his wife's honor and that a donation will be made to CFR as a result. On March 11, a training session will be held for the team. More corporate sponsors are needed. This year's retreat is scheduled for September 7-9, 2007 outside Columbus.

8. Conservation – Mike Bryant

Mike thanked everyone who participated in the Fly Fishing Show and made it a success.

By: Patricia A. Hider, Secretary
Prepared: 03/21/07
Approved: 03/21/07